



CITY COUNCIL MEETING AGENDA
REGULAR MEETING
TUESDAY, JULY 12, 2016

CITY COUNCIL MEETING TIME: 7:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. ****Consent Agenda****

All items listed under Consent Agenda are considered to be routine by Council and will be acted on by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Approval of City Council minutes from the June 23, 2016 City Council Workshop.
 - b. Approval of City Council minutes from the June 28, 2016 City Council Meeting.
 - c. Approval of Accounts Payable; Checks numbered 16285-16315.
 - For Information - Checks numbered 16275-16284 are Payroll Checks.
 - d. Approval of a Large Assembly Permit as Follows:
 - Running of the Bays Half Marathon – September 10, 2016
 - MN Ultimate Frisbee Tournament at the Polo Club – July 23 & 24, 2016
5. Set Agenda – Anyone Not On The Agenda Can Be Placed Under Open/Misc.
 6. Reports of Boards and Committees by Council and Staff.
 7. Public Input on MS4 Permit - to allow interested citizens an opportunity to comment on the city's Storm Water Pollution Prevention Program (SWPPP).
 8. Consideration of an Ordinance Amendment to Section 915 - Regulation of Lake Sarah Surface Use.
 - a. Consider an amendment to the ordinance which would revise the removal of the no-wake provision to be consistent with the ordinance regulating Lake Independence.

9. Jeff Arendt (Applicant/Owner) requests that the City consider the following action for the property located at 1665 Copeland Road (PID No. 19-118-24-44-0001) in Independence, MN:

- a. **RESOLUTION 16-0712-01:** Considering approval of a rural view lot subdivision to allow the subdivision of property into two lots.

10. Open/Misc.

11. Adjourn.

MINUTES OF A WORK SESSION OF THE
INDEPENDENCE CITY COUNCIL
THURSDAY, JUNE 23, 2016 –7:00 A.M.

1. CALL TO ORDER.

Pursuant to due call and notice thereof, a work session of the Independence City Council was called to order by Mayor Johnson at 7:00 a.m.

2. PLEDGE OF ALLEGIANCE.

Postponed until regular meeting.

3. ROLL CALL

PRESENT: Mayor Johnson, Councilors Spencer, Betts, McCoy and Grotting

ABSENT: None

STAFF: City Administrator Kaltsas, Administrative Assistant Beth Horner, Public Works Ende

VISITORS: WHPS Chief Gary Kroells, ABDO Steve McDonald

4. Expenditure of remaining 2015 Street Overlay Bond Proceeds – Discussion relating to utilizing remaining proceeds.

Kaltsas noted most of the work was completed last year with the exception of the City parking lot. He said there was also a recent water main (sewer) break on South Lake Sarah Drive that will need to be patched. Kaltsas said the roads project came in under budget and the remaining funds need to be spent before the end of the year. Kaltsas said remaining work is going to come in around 100k. He said the Independence portion of the Maple Plain reconstruction efforts of Budd Avenue will be approximately 19k. A sewer oversizing cost to upgrade that pipe along Budd Avenue is a portion of that cost coming in at 12k. Kaltsas noted Independence will receive a credit of \$4500 for the costs absorbed for Maple Plain portion on previous road repair. Kaltsas said there is about 133k remaining in the roads fund.

Kaltsas said Staff has looked at two separate road projects coming up; black top material and seal coat for Independence Road/ Hillstrom. Kaltsas said Staff is also looking at potentially tiling on Lake Sarah Drive.

Betts said if they were going to sealcoat Independence Road they might as well do the whole thing. Spencer said the extra funds will help out with the City reserve at the end of the year. Kaltsas said Staff will lay out a whole capital plan for roads including gravel, seal coat and tiling that will provide a ten year snapshot. Johnson said this could be put together and then the Resolution brought before City Council.

5. 2017 Budget Introduction – discussion relating to initial assumptions and budget process.

Kaltsas said this item is to lay out items in the budget and get an idea of what it will entail. Johnson asked if there was a number from the county on the valuation for the City. McDonald said the tax capacity is 5.6 higher than last year. Kaltsas noted the budget gets skewed as far as Public Works as hours pieced out to sewer are not used but are allocated in that budget. McDonald stated the overall levy is about 5%.

Kroells said cost to Independence for police is estimated to go up approximately 120k. Kroells stated WHPS is laying out a 5-8 year capital plan as well. He noted radios and other technology are outdated and it is no longer cost effective to repair.

Kaltsas noted the tax capacity is going to have a better increase than last year which will help budgeting. He said without raising the tax rate additional revenue will be captured due to the increased capacity. McDonald stated that 120k increase is what is needed if the police budget increases 9%. Kaltsas noted the rate increase last year. Johnson stated this is just the City and doesn't include what the County will do. Kaltsas said this is a look at the framework for the budget and a first blush will be provided at the City Council meeting in July. McDonald noted there was a lot of clean up done to the budget last year and there will most likely be more adjustments to make it a solid representation. Kaltsas said the biggest factors last year were the police, fire and bond payments. McCoy said he would like to keep the tax rate flat as values go up. Spencer noted Police cost go up each year and there is not much that can be done about that. Betts asked what the benefit was when a new home is built in the City. Kaltsas stated it increases the tax capacity and the City receives additional revenue.

6. **Shrine Circus-** Shrine Horsemen discussion relating to hosting circus in Independence.

Kaltsas said Larry Messerly with the Shrine Circus asked about the possibility of having the Circus at the Shriner barn and property. The event is usually held at the Target Center but they were not able to get the dates they needed this year. Kaltsas said they get about 3000 people per show and hold six shows over the weekend. He said they would use tents. Johnson said it may work better if they used Pioneer Park. Kroells cautioned with that number of people County Road 90 would be shut. He noted the circus previously held at the park drew about 500 people. McCoy noted it would be a big donation to the park fund. Betts asked if they have ever held an event like this without the amenities available at the Target Center. Grotting said big events like this promote the City. McCoy said it would be more professional than the Circus the City has hosted previously. Spencer said more information was needed to understand the scope and possibilities.

7. **LMCC Update** – update from Council Member Grotting

Grotting said Maple Plain is leaving the LMCC at the end of the year. There is less than ½ members from the start and may not be sustainable. Grotting wondered if the charter was obsolete. He said smaller municipalities benefit the most from the LMCC. He noted the City has signed on for another 10 year agreement. Grotting said other cities are opting to do the LMCC functions themselves and uploading meetings, etc. to the internet instead of relying on cable. Grotting said for the 12k we pay the City is getting a good value with the cable programming.

Vose stated about 50% have service. Grotting said people are moving away from cable. McCoy said Mediacom is less reliable than Frontier. Spencer said if we have a 10 year commitment than there really is no reason to discuss at this point.

8. **Solar Ordinance Discussion**

Kaltsas noted the applicant wanted to know if they could move the solar discussion to the City Council meeting on July 26th instead of July 12th. Spencer noted the ordinance has specifically left out solar gardens. Kaltsas noted they do not have a CUP on the table but rather a text amendment and they want to address Council. Vose said Council would be denying the request by adopting the ordinance. Johnson said that other people are allowed to delay so he did not see a problem with the extension.

9. City Council Electronic Packet/Device Consideration-

Kaltsas said everyone is comfortable with going to electronic packets. He asked if the Council was interested in using City-owned devices or if they preferred to use their own. He noted the Planning Commission preferred to use their devices. Kaltsas checked with other cities and many issue a stipend and let the official decide what type of device to purchase or use that works best for them. He noted the convenience of using a platform (drop box) that all could access instead of sending emails. Grotting asked about potential liability issues if they use their own personal device. Vose stated it does mean make the device exempt from data practice laws just because it is a personal device.

Spencer said he prefers that the City does not own the device and a stipend is provided as each new member comes on board. He said it would be simpler for the City. Kaltsas said it could be a one-time stipend. Vose stated the stipend would have to be done as a Resolution and not compensation.

10. General Correspondence- brief mention of several upcoming items

- a) Council Meeting Schedule-August Primary Election Conflict
- b) Newsletter Update- City of Independence only Newsletter
- c) Hennepin County Assessor- Contract for Services
- d) Temporary Family Health Care Dwellings Ordinance-Discussion relating to recent legislation

It was discussed and approved to have one meeting at the end of August and cancel the conflicting meeting in early August due to the Primary Election being held.

Kaltsas said Maple Plain had opted out of doing the joint newsletter with Independence. Maple Plain is going to do their own newsletter and include it in their utility bills to save money.

Kaltsas said there will be a new contract coming up for the Hennepin County Assessor and the services they provide. Johnson noted that through the RFP process they were the most reasonable.

Kaltsas said the Temporary Family Health Care Dwelling Act that passed essentially allows someone to park a trailer or modular home on a driveway without getting a City permit. He said the City can “opt out” of the law by passing an Ordinance stating the “opt out” of the statutory requirement of the law. Kaltsas noted Independence does not allow a temporary structure of any kind.

11. ADJOURN

Johnson adjourned the work session at 8:45 a.m.

Respectfully submitted,

Trish Bemmels, Recording Secretary

MINUTES OF A REGULAR MEETING OF THE
INDEPENDENCE CITY COUNCIL
TUESDAY, JUNE 28, 2016 -7:30 P.M.

1. CALL TO ORDER.

Pursuant to due call and notice thereof, a regular meeting of the Independence City Council was called to order by Councilor Brad Spencer at 7:30 p.m.

2. PLEDGE OF ALLEGIANCE.

Councilor Spencer led the group in the Pledge of Allegiance.

3. ROLL CALL

PRESENT: Councilors Betts, Grotting, McCoy and Spencer

ABSENT: Mayor Johnson

STAFF: City Planner & City Administrator Mark Kaltsas, City Administrative Assistant Horner, City Attorney Vose

VISITORS: Joe Baker

4. ****Consent Agenda****

All items listed under Consent Agenda are considered to be routine by Council and will be acted on by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Approval of City Council minutes from the June 14, 2016 City Council Meeting.
- b. Approval of Accounts Payable; Checks numbered 16220 and 16242-16274.
 - a. For Information - Checks numbered 16221-16241 are Payroll Checks.
 - b. Check numbered 16219 was approved on June 14 with the Accounts Payable.
- c. **RESOLUTION 16-0628-01** – Revised resolution approving a minor subdivision of property owned by Jerry Wise into two lots – revised from the June 14, 2016 City Council Meeting.
- d. Approval of the 2016 Primary Election Judges.
- e. **RESOLUTION 16-0628-02** – Establishing a Policy for the Council Member Technology Stipend.
- f. Approval of Large Assembly Permit as Follows:
 - a. Wedding Celebration on the property Located at 4720 South Lake Sarah Drive – August 20, 2016

Motion by Betts, second by Grotting to approve Consent Agenda. Ayes: Betts, Grotting, McCoy and Spencer. Nays: None. Absent: Johnson. MOTION DECLARED CARRIED.

5. SET AGENDA – ANYONE NOT ON THE AGENDA CAN BE PLACED UNDER OPEN/MISC.

Spencer added Pioneer Sarah Creek Watershed Update by Joe Baker as item 7 ½.

6. REPORTS OF BOARDS & COMMITTEES BY COUNCIL AND STAFF

Spencer attended the following meetings:

- Highway 12 Event at MPFC
- Planning Commission Meeting
- Highway 12 Coalition Meeting
- City Council Workshop

Grotting attended the following meetings:

- Maple Plain Annual Fire and Safety Meeting
- Emergency Training for rail car accidents with Maple Plain, Loretto and Medina
- City Council Workshop

McCoy attended the following meetings:

- City Council Workshop

Betts attended the following meetings:

- City Council Workshop
- Maple Plain Annual Fire and Safety Meeting

Johnson attended the following meetings:

Horner attended the following meetings:

- City Council Workshop
- Planning Commission Meeting

Kaltsas attended the following meetings:

7. DIRECTOR GARY KROELLS, WEST HENNEPIN PUBLIC SAFETY - ACTIVITY REPORT FOR THE MONTH OF MAY, 2016.

Kroells stated Independence has just shy of 2000 incidents to date. He highlighted a few cases.

for a complete report please see the City Council online meeting packet for June 28, 2016

Kroells said Night to Unite will take place on August 2nd with parties organized throughout Independence. He will provide a list to Council. Kaltsas thanked the Council members that attended the railroad safety training. Kroells stated a portable speed monitoring sign was acquired through a grant with CenterPoint. He said the sign has been placed in Lyndale for the time being and the residents are very appreciative. He anticipates buying a second one in the future to have in the community. Kroells thanked the City of Independence for supporting the purchase of this sign. Kroells stated that July 13th will mark the pre-construction meeting for Highway 12 and installing the turn lanes. Actual construction is slated for July 22nd. Crews will be working at night.

7.5 JOE BAKER- PIONEER SARAH CREEK WATERSHED

Baker said as the appointed Commissioner on the Watershed he likes to update the Council periodically and appreciated being added to the agenda tonight. Baker said the Watershed is made up of six cities operating under a joint powers agreement. Baker said it is imperative to show progress to remain an entity. He said he is tasked with minimizing costs, raising awareness and getting projects funded. Baker said by design the JPA

designates the cities as the leaders. One recent project that was funded was a feasibility project of the Baker Park Ravine and efforts to reduce phosphorous. Baker said the hope is to have tangible projects that are grant ready.

Baker noted the City of Independence has spent 20k in optioning 100 projects. Of top concerns are addressing excess phosphorous and engaging the landowners. He said a good example is the finding used in the Serenity Hills development and working with the developer to make improvements.

Baker noted the member assessments and said Independence is 38% of the allocation of the watershed based on market value. Independence will basically remain the same for next year as far as the number (\$5.00 less next year). Baker said the watershed budget went up about 2% with no cost to Independence.

Baker said the operating budget was 79k and they finished the year at 57k. Operating costs were well managed and administrative costs were down 16%. 133k was collected from the cities. Baker thanked the Council for their support and attendance at the watershed meetings. He said the county is going to be hiring a person to fill a Rural/Ag focused position.

Baker spoke about the efforts towards Dance Hall Creek and funds designated for that project. He said in the last few years there have been positive strides with funding efforts. Baker noted the committee is looking at projects in depth to determine what can be done most effectively before going out and spending money. Baker said there is a team of professional technical advisors that play a role including Hakanson Anderson for the City of Independence. He said a lot of monitoring is done with Lake Sarah and Lake Independence as part of the Three Rivers Park District. He said Lake Sarah's report card went from a D+ to a C which is a pretty remarkable step up. He noted the curly leaf treatments and removal of invasive species as well as favorable weather helped the progress.

Betts asked if there was any education provided to the public about using fewer chemicals on their lawns. She noted the chemicals being used on lawns end up in our lakes and streams. Baker stated there cannot be phosphorous in lawn fertilizer. Betts said there are many other chemicals in fertilizer besides phosphorous and she believes people need to be educated about the detrimental effects. Baker said the lakes in the area are affected from phosphorous and a number of things that run off the land. He said the monitoring levels indicate it is not an impairment level.

Baker said it is important not to move backwards and much needs to be done in Ag efforts. He stated over the years there has been a lot of tiling of Ag properties and that education is needed. He noted there was a resident who drained the wetland and possibly did not understand that that was a violation of the watershed. Baker noted Spencer provided the leadership needed to educate the landowner with the importance of getting the land restored. He noted situations like this have occurred over decades. Baker said the City is demonstrating a clear image of what is expected going forward to protect the watershed and stop the violations.

Spencer noted that the budget increase was only 2%. He said the commission has done an extraordinary job of keeping expenses in check and should be commended for that. Spencer said the budget is not subject to the Council's approval but the Council has traditionally approved the efforts in a vote.

Motion by Spencer, second by McCoy to approve 2017 Budget of the Pioneer Sarah Creek Watershed as presented by the Commissioner. Ayes: Betts, Grotting, McCoy and Spencer. Nays: None. Absent: Johnson. MOTION DECLARED CARRIED.

8. HENNEPIN COUNTY ASSESSORS AGREEMENT – CONSIDERATION TO APPROVE AGREEMENT FOR ASSESSMENT SERVICES.

Kaltsas stated this agreement would be for a four year contract. He said it is based on an estimated cost for the first year of the contract and subsequent years are based on actual costs. Actual costs are based on parcel costs, unit breakdown and new construction. Kaltsas provided a five year history of the estimated costs and actual costs. The estimated cost for 2016 was 55k and the actual cost came in at 57k. He said the estimated cost for the new contract for 2017 is 60k representing a 7-8% increase and that is based on anticipated new construction and reevaluation of existing properties.

McCoy asked why the 2016 number went over the estimate by 5%. Kaltsas said it fluctuates based on true costs and relates to parcels, reevaluations and new construction. He noted the agreement has a max increase provision that caps the assessment increase amount. McCoy said he understood the new parcel variations but it is going to be important to try and hold the budget for the City. Kaltsas said it was important to trust them or say no to the agreement noting this is an estimate and not actual. McCoy said he didn't understand the philosophy of the agreement. Betts noted when the City went out for bids others were more expensive than Hennepin County. Vose stated the City would have the right to terminate for "just cause" and the County would have to justify their numbers per the contract. Kaltsas said Hennepin County does provide the detail annually. Spencer stated this is a typical contract with the County and that the Assessor's office has been fair to us and less than other providers have quoted. He noted it has been a working arrangement.

Motion by Grotting, second by Betts to accept the Hennepin County Assessors contract. Ayes: Betts, Grotting, McCoy and Spencer. Nays: None. Absent: Johnson. MOTION DECLARED CARRIED.

9. JOINT POWERS AGREEMENT WITH THE CITY OF GREENFIELD – CONSIDERATION TO APPROVE JPA TO MEMORIALIZE CERTAIN MAINTENANCE ACTIVITIES ON LAKE SARAH.

Kaltsas explained this would be a JPA with Greenfield to execute an agreement for the removal of bogs on Lake Sarah. Currently, residents and members of the association corral and tie up the bogs so they don't block the weir structure. The bogs are extremely heavy and difficult to move. Kaltsas said the cities of Greenfield and Independence have met with the Three Rivers Park District to see if a new or gate could be added so the bogs would not be able to block the weir. It was determined that it was not feasible to construct a new gate/weir as it would be extremely expensive. A memorandum between Greenfield and Three Rivers Park District was developed allowing Greenfield to scoop out the bogs and lay them on the Three Rivers Park property to dry out. Eventually the bogs would be hauled out.

The City of Greenfield presented the City of Independence with the annual cost of these efforts. Kaltsas said the number and size of the bogs can vary from year to year based on the lake level. The JPA details that the City of Greenfield would be responsible for the doing the work and the City of Independence would reimburse Greenfield up to 2k annually for those efforts. The estimated cost is \$2700 but that is a worst case scenario and an estimate as this has not been done before. Kaltsas said that is why the cap is built into the agreement. The JPA agreement is that the City of Independence is 2/3 of the dollar total and the City of Greenfield is the other 1/3. Betts noted it could be terminated at any time so that offers protection to the City if the JPA does not work out. Spencer noted Greenfield is not charging the City of Independence for the equipment but only for the fuel.

Motion by Betts, second by Grotting to approve the JPA with the City of Greenfield for maintenance activities on Lake Sarah. Ayes: Betts, Grotting, McCoy and Spencer. Nays: None. Absent: Johnson. MOTION DECLARED CARRIED.

10. CONSIDERATION OF APPROVING LOWEST QUOTE FOR 2016 SEAL COAT PROJECT:

- a. RESOLUTION 16-0628-03** – Approving the lowest quotation for the 2016 Seal Coat Project which includes Independence and Hillstrom Roads

Kaltsas said this was discussed at the workshop. This is an item to seal quote all of Independence and Hillstrom Road. The lowest bid was Pearson Brothers. Total expenditure was \$60,564.90. 27k would be coming from the City’s current budget. July 6th would be the anticipated start date. CodeRed would be utilized to notify affected residents.

Motion by McCoy, second by Grotting to approve the quote for the 2016 Seal Coat Project as defined. Ayes: Betts, Grotting, McCoy and Spencer. Nays: None. Absent: Johnson. MOTION DECLARED CARRIED.

11. OPEN/MISC.

12. ADJOURN.

Motion by Grotting, second by McCoy to adjourn at 8:40 p.m. Nays: None. Absent: Johnson. MOTION DECLARED CARRIED.

Respectfully Submitted,

Trish Bemmels/ Recording Secretary

PERMIT # _____



NON-CITY ASSEMBLY PERMIT APPLICATION

Fees & Definitions:

• 200+ Attendees (Large Assembly) = \$250	• 50+ Attendees (Small Assembly) = \$50
• 100+ Attendees (Medium Assembly) = \$100	• Non-profit Organizations = \$25

(Double fee for application received less than 10 business days prior to event).

Event Location: Starts @ Grandview in Mound. Runs North on 110. East on Moline East on 19 to trail.
 Type of event: 1/2 Marathon Number of people attending: 300 Date: Sept 10/16
 Residential Corporate Partnership Group or Association Other

Mark.Wegscheid@gmail.com Fundraiser
 Event Holder's Name: Invictus LLC Address: 2465 Lost Lake Road Mound MN
 Contact Person: Mark Wegscheid Home Phone: Same -> Cell Phone: (612) 581 6710
 2nd Contact Person: Carol Frank Home Phone: Same -> Cell Phone: (952) 412-4352

Security Plans: See attached safety Plan
 Date West Hennepin Public Safety was notified of the event: _____

Severe Weather Plans (in the event of): See attached Plan

Sound Plans - amplification and sound control: No amplification in Independence
 Outdoor Music Yes No - Starting Time _____ AM/PM, Ending Time _____ AM/PM
(not in Independence)

Food and Concessions Plans: none
 Vendor's name, address, and license number *(copies of vendor license, insurance and permits must be provided)*

Vendor Work #: N/A Vendor Cell # _____

Serving Alcohol: Yes: _____ No:
 Selling Alcohol: Yes: _____ No: (If selling alcohol contact the City for a Permit)

Restroom Provisions: How many? One Location: Corner of 110 & Moline

Lighting - Type: NONE How many? 0
 Location of lights: _____

\$1,000,000 Certificate of Liability Insurance-provide a copy: See attached

Parking Plan: Please provide a site plan showing 1 parking space for each vehicle per 4 guests. If using adjacent property, written permission from property owners must be obtained. no parking in Independence

6/20/16

 Date

Mark Wegscheid

 Signature of applicant

Date

Signature of applicant

Office Use Only		
Application Received: <u>6/22/16</u>	Application Fee: <u>250.00</u>	Date Fee Paid: <u>6/22/16</u>
Date \$1,000,000 certificate of liability insurance received: _____		
Signature of City Official	_____	Date
<u>Gay S. Howells</u>	_____	<u>6-24-16</u>
Signature of West Hennepin Public Safety	_____	Date



Hennepin County
Public Works

Transportation Department (Roads & Bridges) - Operations
Road & Bridge / Traffic Divisions
1600 Prairie Drive
Medina, Minnesota 55340

Phone: 612-596-0300
Fax: 612-321-3410
<http://www.hennepin.us/>

March 1, 2016

Mr. Mark Wegscheid
Running of the Bays
2465 Lost Lake Road
Mound, MN 55364

Re: The Running of the Bays Half Marathon and 5K Fun Run

Mr. Wegscheid:

This letter will serve as the Permit to utilize portions of CSAH 15, CSAH 19, CSAH 51, CSAH 84 and CSAH 110 on September 10, 2016 for The Running of the Bays Half Marathon and 5K Fun Run. The road sections that will be used are indicated below:

- CSAH 15, Dakota Rail Trail to CSAH 110 (Commerce Boulevard)
- CSAH 19 between Moline Road and McCulley Road
- CSAH 19 (Shadywood Road) between CSAH 51 (North Shore Drive) and CSAH 51 (Sunset Drive)
- CSAH 51 between CSAH 84 (Old Crystal Bay Road) and CSAH 19 (Shadywood Road)
- CSAH 51 (Sunset Drive) between CSAH 19 (Shadywood Road) and Dakota Rail Trail.
- CSAH 84 (Bayside Road, Fox Street and Old Crystal Bay Road) between Stubbs Bay Road and CSAH 51 (North Shore Drive)
- CSAH 110 (Commerce Boulevard) between Church Road and Moline Road

The local Police and Public Safety Departments shall be responsible for all traffic control, including at all intersections along the routes. All county road intersection traffic disruptions should be kept to a minimum. Only a Traffic Control Officer may override regulatory traffic control devices.

Please contact me at (612) 596-0337 or steven.groen@hennepin.us with any questions.

Sincerely,

Steve Groen
Supervisor, Permits/GSOC Office | Transportation Department (Roads and Bridges) - Operations
Office: 612.596.0337 | steven.groen@hennepin.us
Hennepin County Public Works
1600 Prairie Drive
Medina, MN 55340-5421
Visit www.hennepin.us

cc: South District Maintenance Supervisor
Event Book
Sarah Smith, City of Mound

GLOBAL SALES RECEIPT

Receipt # **955553**
 Payment Date: 02/24/2016
 Household #: 410397
 Home Phone: (952)215-3809



INVICTUS LLC
 MARK WEGSCHEID
 2465 LOST LAKE RD
 MOUND MN 55364

Three Rivers Park District
 Administrative Center
 3000 Xenium Lane North
 Plymouth MN 55441-2661
 Phone: (763)559-9000
 www.threeriversparks.org

Facility Reservation Details

The following item reflects a payment towards a previous receipt

Facility: **Trails, Dakota Rail Trailhea** Status: **Firm**
 Reserv. Number: **61037**
 Purpose: **THE RUNNING OF THE BAYS**
 Anticipated Count: **200**

Date	Day	Time	Fees + Tax	Discount	Prev Paid	Cur Paid	Amount Due
02/24/2016	Wed	7:00A to 11:30A	134.09	0.00	0.00	134.09	0.00

Fee Description	Amount	Count	Discount	Sales Tax	Total Fee
Special Use Fees	125.00	1.00	0.00	9.09	134.09

Misc Fac. Comments: **THE RUNNING OF THE BAYS**
 Half Marathon fund raiser for WeCan
 Dakota Trail from Spring Park to Mound
 Non-exclusive use of regional trail.

Processed on 02/24/16 @ 15:10:02 by 102898

FEEES CHARGED ON NEW LINE ITEMS (+)	0.00
DISCOUNT APPLIED AGAINST THESE FEES (-)	0.00
TAX CHARGED ON NEW FEES (+)	0.00
HH DEPOSIT/VISIT CHARGED	0.00
NEW AMOUNT DUE	0.00
PREVIOUS NET HOUSEHOLD BALANCE	134.09
TOTAL DUE	134.09
NEW FEES PAID ON THIS RECEIPT (-)	134.09
NEW DEPOSIT PAID (-)	0.00
TOTAL PAID	134.09
NEW NET HOUSEHOLD BALANCE	0.00

Payment of ==> 134.09 Made By ==> V/MC/DISC/AM Auth: 514290 Card#: xxxxxxxxxxxx5004 With Reference ==>

*paid w/ personal
 Visa*

If you are an organization that is TAX EXEMPT, please return a copy of your Minnesota State Tax Exemption Certificate (ST3) with your payment. Groups that are tax exempt MUST PAY SALES TAX FOR ALL OVERNIGHT STAYS in accordance with MN state law.

EMERGENCY TELEPHONE NUMBERS

Emergency – Police/Fire/Medical/Sherriff/State Patrol	911
KARE 11 Weather Line	763-512-1111
Orono Police Department	763-525-6210 (Dispatch)
Mound Fire Department	952-472-3555

Race Contacts/Phone Numbers

Race Director	Cheryl Anderson	612-709-7555
	Anderson Race Management	
Police Contact	Steve Sturm	952-292-2467
Race Director	Mark Wegscheid	612-581-6710

GENERAL CRISIS RESPONSE PROCEDURES

1. Take necessary action to create a safe environment.
2. Notify authorities in the event of an emergency.
 - **911 FOR EMERGENCIES**
 - **See Medical Emergency Protocol, Medical Non-Emergency and Property Damage Protocol or Weather –related Emergency/Event Cancellation Protocol, as applicable.**
3. Notify Volunteer Lead or Race Director(s) via telephone NOT radio, if possible.
4. Volunteer Lead follows up with first responder/volunteer to make sure appropriate authorities have been notified and appropriate steps have been taken.
5. Volunteer Lead reports to Race Director(s).

MEDICAL EMERGENCY PROTOCOL

1. Call 911 IMMEDIATELY. Provide exact location of the caller, nature of the emergency, number of injured/involved and any other pertinent information. The first responder should stay with the injured person until assistance arrives and treatment has been taken over by the authorities. If additional volunteer assistance is needed, at least one person must stay with the injured person at all times until medical assistance arrives and treatment has been taken over by the authorities.
2. The first responder should seek to secure the area and protect the injured person, but should NOT provide medical assistance unless it is absolutely necessary for the protection of the injured person.
3. First responders should provide pertinent information relative to the emergency to the authorities upon arrival.
4. Advise the Volunteer Lead and/or Race Director(s) ASAP.

5. After immediate care has been rendered by the medical professionals, either the Volunteer Lead or the Race Director(s) should attempt to obtain statements from all witnesses (at a minimum obtain names, addresses, and telephone numbers of witnesses).
6. First responders should be prepared to provide pertinent information relative to the emergency to the Volunteer Lead and/or Race Director(s).

MEDICAL NON-EMERGENCY AND PROPERTY DAMAGE PROTOCOL

1. Contact the Volunteer Lead or Race Director(s) ASAP. Provide exact location of the caller, nature of emergency (medical situation or property damage), number of injured/type of property damage and any other pertinent information.
2. The first responder should stay with the injured person or damaged property until assistance arrives. If additional volunteer assistance is needed, at least one person must stay with the injured person or damaged property until assistance arrives.
3. The first responder should seek to secure the area and protect the injured person or damage property, but should NOT provide medical assistance to an injured person unless it is absolutely necessary for the protection of the injured person.
4. Volunteer Lead or Race Director(s) will decide whether to involve the police/fire/etc.
5. First responders should provide pertinent information relative to the authorities upon arrival.
6. After immediate care/protection has been rendered, either the Volunteer Lead or the Race Director(s) should attempt to obtain statements from all witnesses (at a minimum obtain names, addresses, and telephone numbers of witnesses).
7. First responders should be prepared to provide pertinent information relative to the situation to the Volunteer Lead and/or Race Director(s).

WEATHER RELATED EMERGENCY/EVENT CANCELLATION PROTOCOL

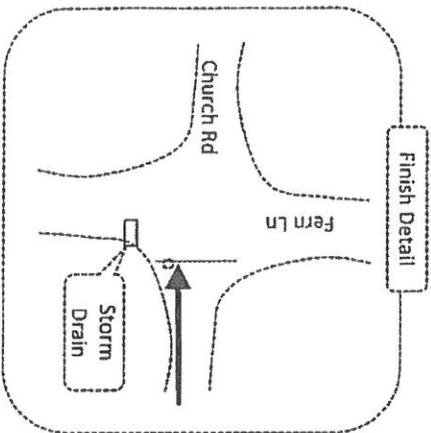
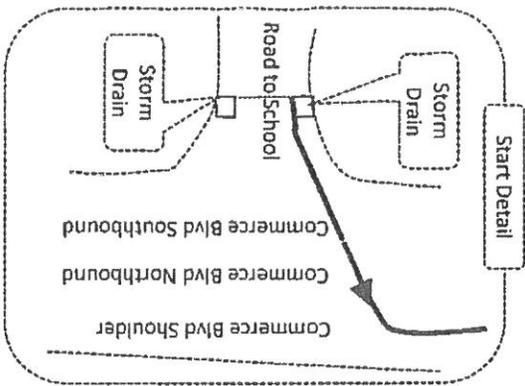
1. Race Director(s) will meet on Friday and assess the weather forecast for Saturday. To the extent possible, participants will be advised of any weather related issues via the race website, Twitter, Facebook, media partners, and other media outlets (radio and television).
2. Race Director(s) will meet on Saturday morning no later than 6am to reassess the weather forecast and will determine whether to delay or cancel the events. The criteria used to delay or cancel the events will include:
 - Lightning - if you can hear it, clear it. The vent can resume 30 minutes after the last thunder or lightning.
3. If the Race Director(s) determine that there is a risk to the participants, spectators and/or volunteers, the start of the events will be delayed until it is deemed safe to start the events.

4. The Race Director(s) will advise the Volunteer Leads of any delay or cancellation. The Volunteer Leads will be responsible for keeping the volunteers within their respective areas informed of the status of the events and any delays or cancellations.
5. To the extent possible, participants, spectators, and volunteers will be notified of any weather related delays or cancellations.
6. Delays or cancellations close to the start of the events will be announced by the MC. The MC will provide periodic updates to participants, spectators, and volunteers.
7. If an immediate evacuation is necessary, participants, spectators, and volunteers will be instructed to seek shelter.
 - Race Headquarters/Start – participants, spectators, and volunteers will be instructed to go inside the Grandview Middle School.
 - On the Course – participants, spectators, and volunteers will be instructed to seek cover in a safe place (i.e. in buildings or vehicles).
 - Finish/Race Headquarters – participants, spectators, and volunteers will be instructed to go inside the Bethel Methodist Church.

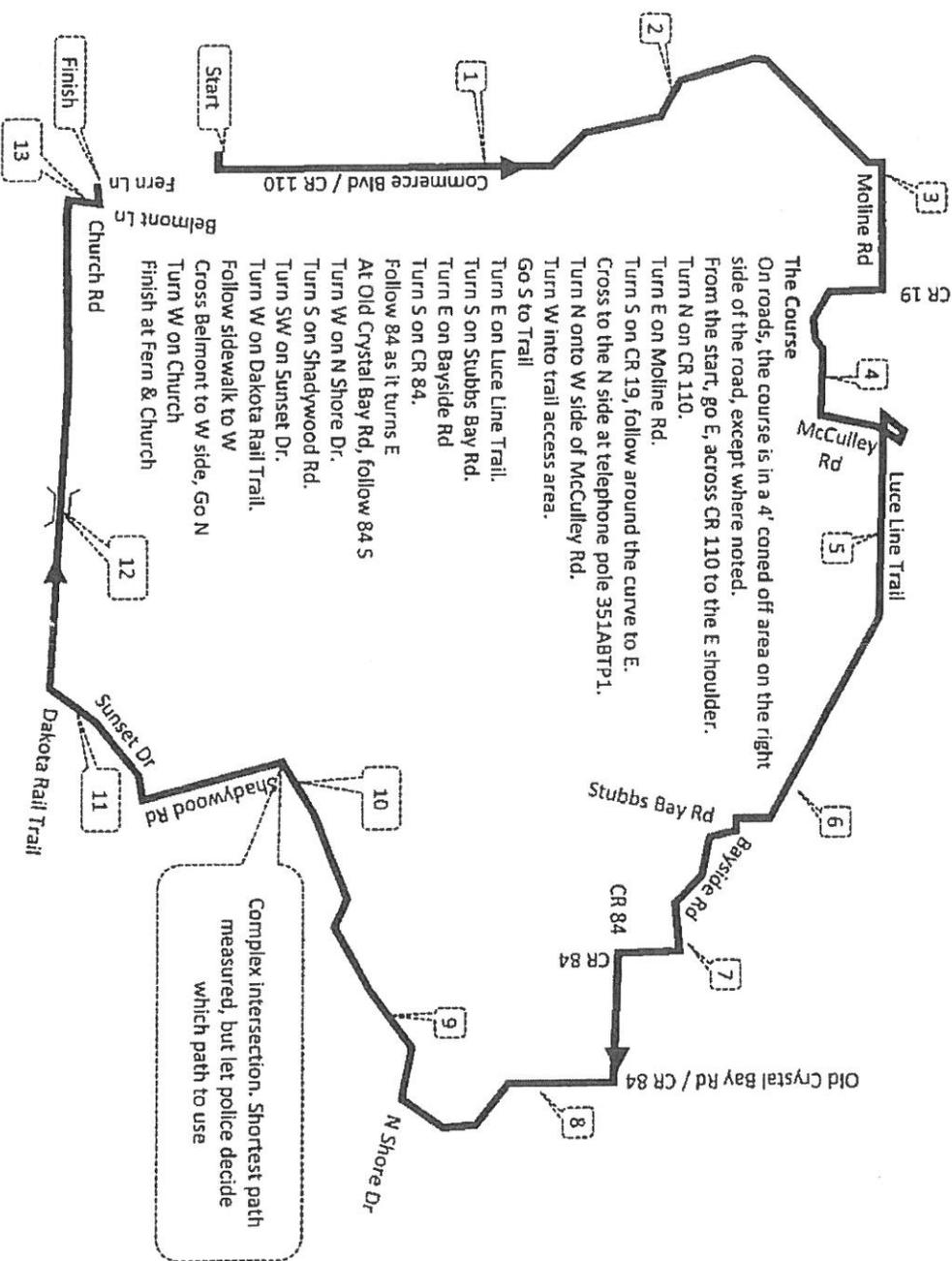
Running of the Bays Half Mound, MN

Start – On drive to Grandview Middle School, at matching storm drains just W of CR 110, at W edge of N storm drain. No PK nail

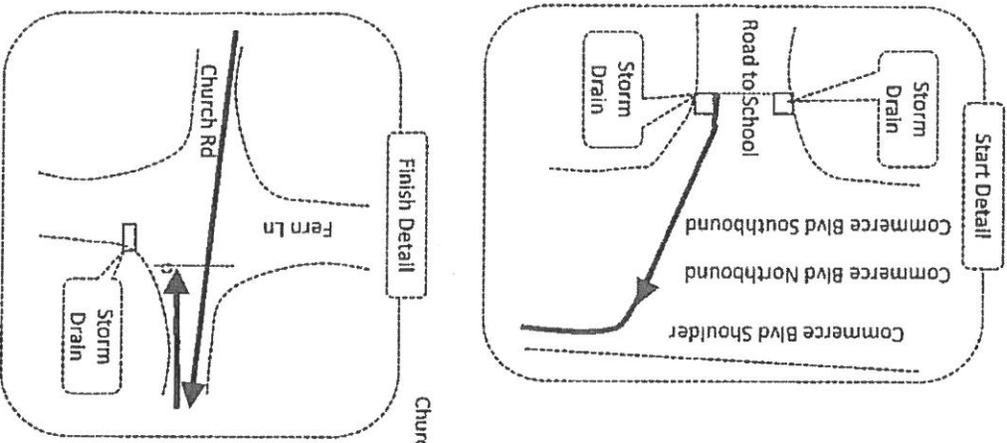
Finish – On SE corner of Church and Fern, 3 curb sections NE of storm drain on Fern. PK nail in asphalt.



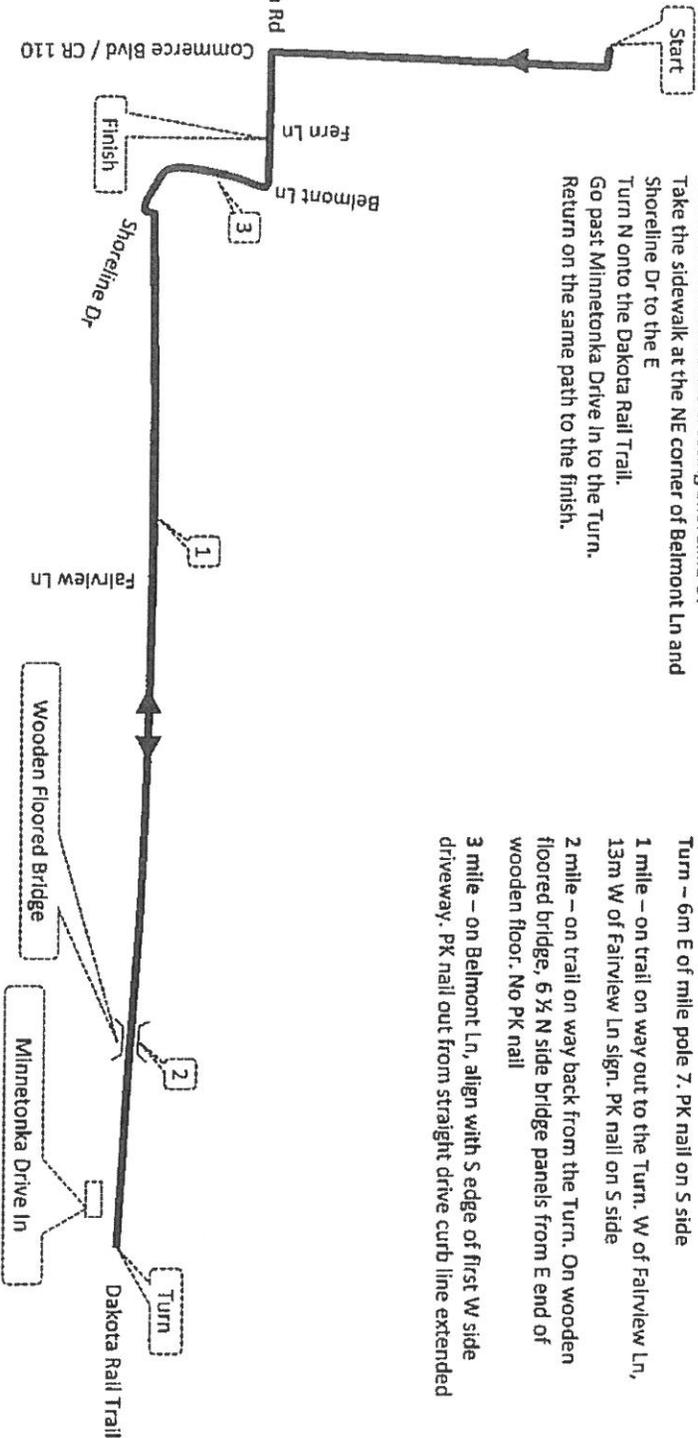
- 1 mile – on CR 110, N of mailbox 1100, N of driveway + 1m N. PK on E side of Rd
- 2 mile – on CR 110, N of N Arm Dr. N of W side mailbox 415 + 10m N. PK on E side of Rd
- 3 mile – on Moline (gravel Rd), 2 1/2 utility poles E of CR 110. No PK nail
- 4 mile – on CR 19, E of telephone pole 35 1AB TP1, at mailbox 4920. No PK nail
- 5 mile – on trail, 28m W of utility pole 136 (last pole before grass trail climbs a hill on the S side to Lowry Woods). No PK nail
- 6 mile – on trail, 7m E of utility pole 120 (utility pole 116 is at the corner of the trail and Stubbs Bay Rd). No PK nail
- 7 mile – on Leaf, just N of Sussex Rd, at utility pole 40. No PK nail
- 8 mile – on Old Crystal Bay Rd 5, at double mailbox (850 & 870) on E side. PK on W at road edge.
- 9 mile – on N Shore Dr at mailbox 3085. No PK nail
- 10 mile – on Shadywood Rd, just S of N Shore Dr, at E side fire hydrant. No PK nail.
- 11 mile – on 4044 Sunset Dr, Spring Park – at the W edge of the US Post Office front door. No PK nail.
- 12 mile – on trail, on wooden floored bridge, 4 1/2 N side trailing sections W of E end of flooring. No PK nail.
- 13 mile – on Belmont Ln, 5m S of first driveway on W. PK nail at road edge.



Running of the Bays 5k Mound, MN



The Course
 From the start, go E, across CR 110 to the E shoulder.
 Turn S on CR 110.
 Turn E on Church Rd. Go thru the finish.
 Turn S on the W side of Belmont Ln.
 Cross Belmont Ln before crossing Shoreline Dr
 Take the sidewalk at the NE corner of Belmont Ln and Shoreline Dr to the E
 Turn N onto the Dakota Rail Trail.
 Go past Minnetonka Drive Ln to the Turn.
 Return on the same path to the finish.



Start – On drive to Grandview Middle School, at matching storm drains just W of CR 110, at W edge of S storm drain. No PK nail

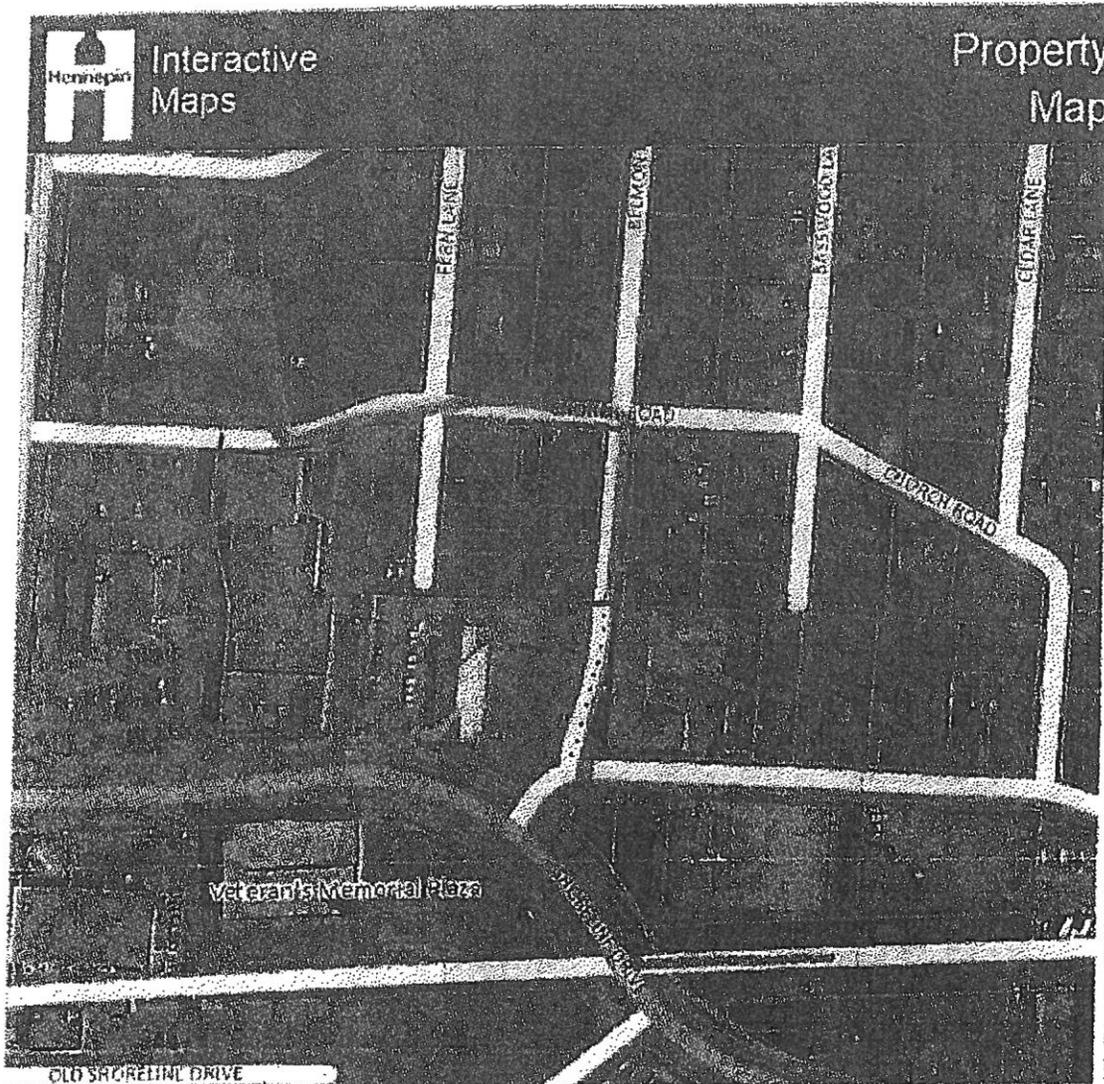
Finish – On SE corner of Church and Fern, 3 curb sections NE of storm drain on Fern. PK nail in asphalt.

Turn – 6m E of mile pole 7. PK nail on S side

1 mile – on trail on way out to the Turn. W of Fairview Ln, 13m W of Fairview Ln sign. PK nail on S side

2 mile – on trail on way back from the Turn. On wooden floored bridge, 6 1/2 N side bridge panels from E end of wooden floor. No PK nail

3 mile – on Belmont Ln, align with S edge of first W side driveway. PK nail out from straight drive curb line extended



NOTES:

-Enter Notes Here-

Close Church Rd at East drive apron to Bank/Shopping Center and at Church/Belmont intersection

Close Belmont at North of Post office and Belmont/Church intersect

Place cones along East curb line of Belmont from Lynwood to North of Post office

Map Scale: 1" = 200 ft.

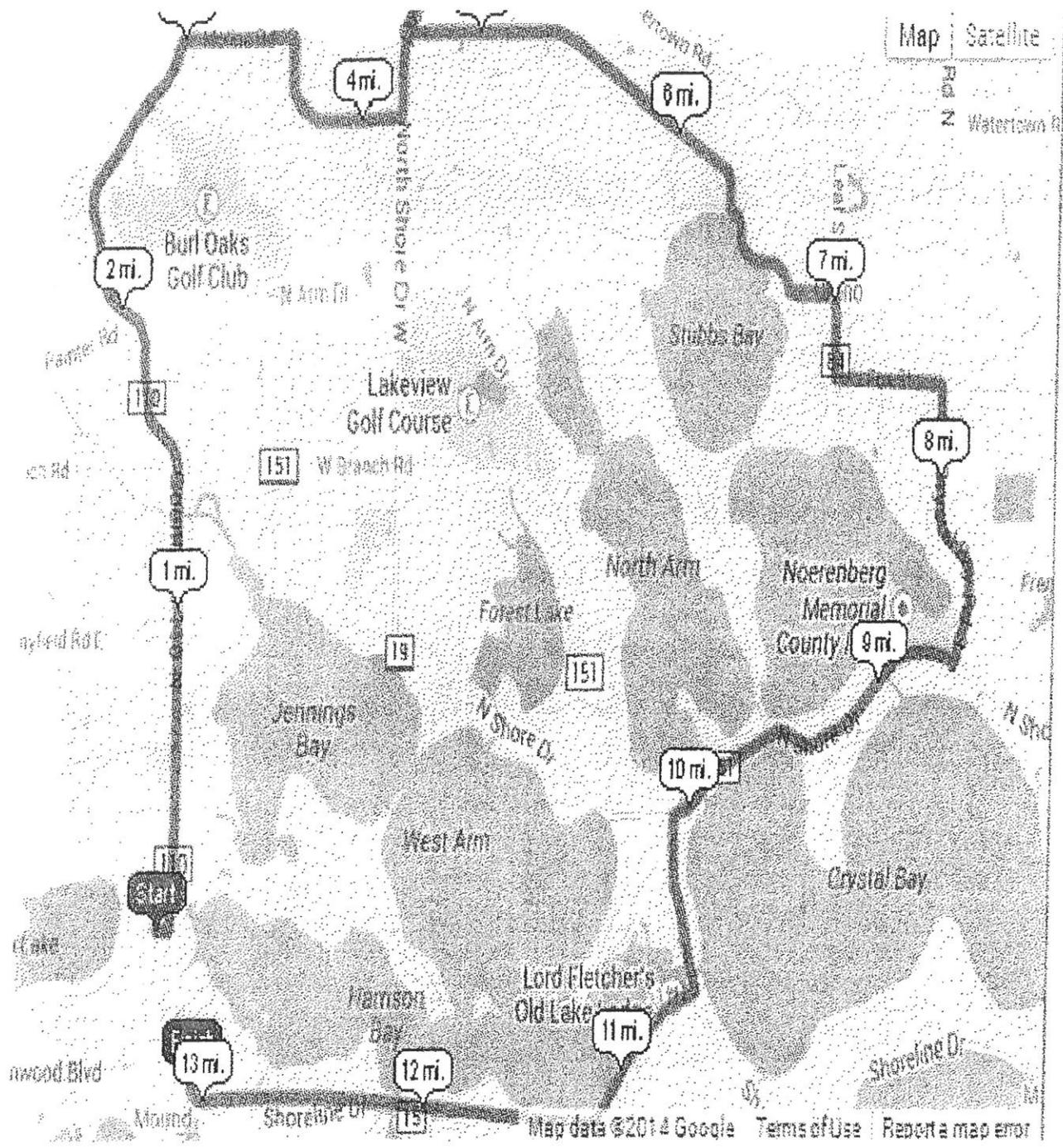
Print Date: 9/10/2015



This map is a compilation of data from various sources and is furnished "AS IS" with no representation or warranty expressed or implied, including fitness of any particular purpose, merchantability, or the accuracy and completeness of the information shown.

COPYRIGHT © HENNEPIN COUNTY 2015

Think Green!



PERMIT # _____



NON-CITY ASSEMBLY PERMIT APPLICATION

Fees & Definitions:

• 200+ Attendees (Large Assembly) = \$250	• 50+ Attendees (Small Assembly) = \$50
• 100+ Attendees (Medium Assembly) = \$100	• Non-profit Organizations = \$25

(Double fee for application received less than 10 business days prior to event).

Event Location: 6755 Turner Road (Twin Cities Polo Club)
 Type of event: Sports Tournament Number of people attending: 450 Date: 7/23-24/16
 Residential Corporate Partnership Group or Association Other

Event Holder's Name: MN Ultimate Address: 3329 32nd Ave. S. mpls 55406 MN
 Contact Person: Jacob McKeen Home Phone: 651 354 5723 Cell Phone: 651 354 5723
 2nd Contact Person: Greg Williams Home Phone: _____ Cell Phone: 612 810 6628

Security Plans: Tournament Volunteer Staff and Certified Trainers on staff
 Date West Hennepin Public Safety was notified of the event: _____

Severe Weather Plans (in the event of): Evacuate to vehicles

Sound Plans - amplification and sound control: _____
 Outdoor Music Yes No - Starting Time _____ AM/PM, Ending Time _____ AM/PM

Food and Concessions Plans: food vendor to register through City of Independence
 Vendor's name, address, and license number (copies of vendor license, insurance and permits must be provided)

Vendor Work #: _____ Vendor Cell #: _____

Serving Alcohol: Yes: X No: _____

Selling Alcohol: Yes: X No: _____ (If selling alcohol contact the City for a Permit)

Restroom Provisions: How many? 12 portables Location: around fields

Lighting - Type: None How many? _____

Location of lights: _____

\$1,000,000 Certificate of Liability Insurance-provide a copy: _____

Parking Plan: Please provide a site plan showing 1 parking space for each vehicle per 4 guests. If using adjacent property, written permission from property owners must be obtained.

7/17/16
Date


Signature of applicant

Date

Signature of applicant

Office Use Only

Application Received: _____ Application Fee: _____ Date Fee Paid: _____

Date \$1,000,000 certificate of liability insurance received: _____

Signature of City Official

Date

Signature of West Hennepin Public Safety

Date



APPLICATION FOR LIQUOR, BEER, SET-UP OR CLUB LICENSING

SUBMIT APPLICATION & FEES BY: _____

On Council Agenda: _____

**Please fill out the following information:

I, McKean Jacob A for and on behalf of Minnesota ultimate
(Last) (First) MI (Individual owner, office, partner)

_____ hereby submit this application for a Temporary
(Myself, partners, corporation)

liquor license for (Name and address of business): Minnesota ultimate
4824 E 53rd St #217 MPLS MN 55417

in accordance with the provisions of Minnesota Statutes and City Of Independence Ordinances, commencing April 1, 2008 and ending March 31, 2009.

DL# C173049807211
D.O.B. 06/13/1984

Signature of Applicant _____
For: MN ultimate
(Myself, Partners or Corporation, Association)

SUBMIT: (1) Liability Insurance (2) License Fees (3) Receipt showing payment of taxes

FEES: (the following are highlighted for easy reference)

On-Sale 3.2 Beer	\$ 600	Cigarette	\$ 100
Off-Sale 3.2 Beer	50	Dance	75
Set-up	500		
Club	200	On-Sale Intoxicating	5,500
Sunday Liquor	200	On-sale Wine	600
Temporary Liquor (1 - 4 days)	100 per day	Off-Sale Intoxicating	100

TOTAL Due: _____



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Date organized Tax exempt number

Address City State Zip Code

Name of person making application Business phone Home phone

Date(s) of event Type of organization
 Club Charitable Religious Other non-profit

Organization officer's name City State Zip Code

Location where permit will be used. If an outdoor area, describe.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

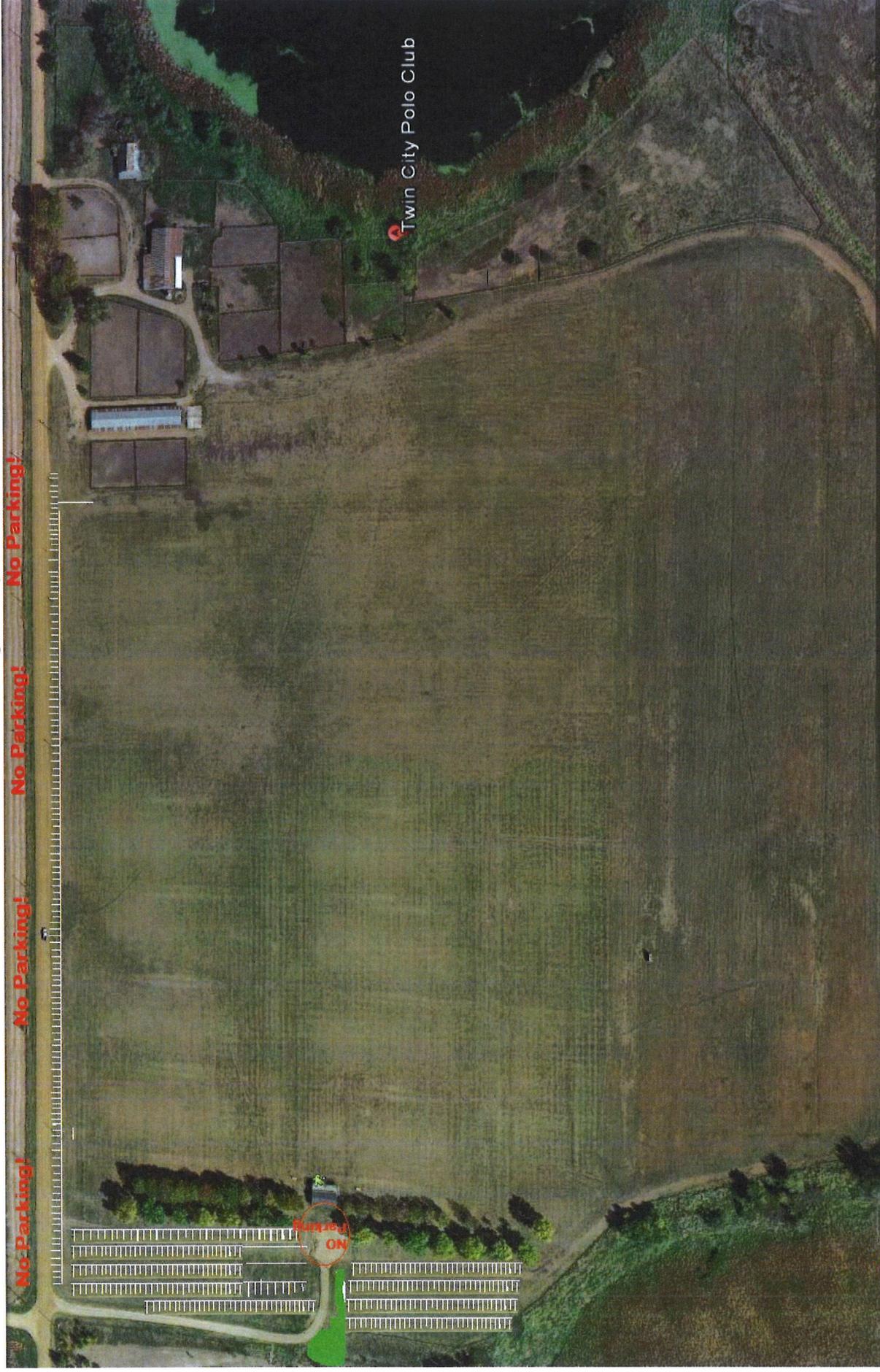
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<input type="text"/>	<input type="text"/>
City or County approving the license	Date Approved
<input type="text"/>	<input type="text"/>
Fee Amount	Permit Date
<input type="text"/>	<input type="text"/>
Date Fee Paid	City or County E-mail Address
<input type="text"/>	<input type="text"/>
	City or County Phone Number

Signature City Clerk or County Official Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.
**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT
 BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

2016 Minnesota Ultimate Disc Invitational Parking Map July 23 – 24



Parking map close but not to scale (approx. 400+ spots) Edina High School Ultimate Program players and parents to volunteer at tournament. First duty at 7:00 am start is parking monitors and guides. Parking map to be distributed to ALL team Captains with the message that illegally parked cars will be ticketed and towed.

City of Independence

Consider Amendment to the City's "No Wake" Ordinance – Section 915

To: City Council
From: Mark Kaltsas, City Administrator
Meeting Date: April 12, 2016

Discussion:

The City of Independence in collaboration with the City of Greenfield and the Department of Natural Resources established an ordinance to address no wakes on Lake Sarah in 2011. The ordinance stipulated no-wake restriction criteria for both Lake Sarah and Lake Independence. The criteria for establishing the no-wake provisions are the same; however, the provisions for removing the no-wake status are inconsistent.

City Council reviewed this issue in April and directed staff to prepare an amendment to the ordinance for further consideration. A draft ordinance with amended language has been prepared by the City. The proposed amendment would make the process for removing the no-wake restriction consistent on both Lake Sarah and Lake Independence. The current ordinance provides for the removal of the no-wake restriction on Lake Sarah immediately following the recession of the water level below the specified elevation. On Lake Independence, the ordinance stipulates that the no-wake restriction will be removed following the lake level remaining below the specified elevation for a period of three consecutive days.

The Lake Sarah Association has been notified of the proposed change and invited to this Council Meeting. Following discussion and further consideration of the draft ordinance by the City Council, a final ordinance can be considered at a future meeting. Coordination will be required with the City of Greenfield and the Department of Natural Resources.

ATTACHMENTS: Draft Ordinance Amendment



**CITY OF INDEPENDENCE
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

**ORDINANCE NO. 2016 - _____
AMENDING CITY CODE SECTION 915 -REGULATION OF LAKE SARAH AND LAKE
INDEPENDENCE SURFACE USE**

THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, HENNEPIN COUNTY,
MINNESOTA, ORDAINS:

Section 1. Section 915 of the City Code is amended as follows (additions shown as **bold/double underline**; deletions shown as ~~strike through~~):

Section 915 - Regulation of Lake Sarah and Lake Independence Surface Use
(Added, Ord. 00-11)

915.01. Authority to regulate water surface use. Pursuant to Minnesota Statutes, sections 86B.205 and 459.20, the city has entered into a joint powers agreement with the city of Greenfield for the purpose of regulating the surface use of the body of water known as Lake Sarah. This section 915 is effective until repealed or until the joint powers agreement is terminated.

915.03. Definitions. Subdivision 1.

- (a) Terms used in this section related to boating, including “slow no-wake,” are defined in Minnesota Statutes, section 86B.005.
- (b) Lake Sarah is that body of water designated by the Minnesota Department of Natural Resources as lake #27-191. It is located in: sections 1 and 2, township 118, range 24; and in sections 34 and 35, township 119, range 24, Hennepin County, Minnesota.

915.05. Slow no-wake zone on Lake Sarah. Subdivision 1. No-wake in channel. No person shall operate a watercraft, including aircraft, in excess of slow no-wake speed in the channel

separating the northerly and southerly halves of Lake Sarah as delineated by markers, buoys, or other aids to navigation placed by the city. (Amended, Ord. No. 2002-09)

Subd. 2. No-wake at high water level. Whenever the waters of Lake Sarah reach or exceed 981.1 feet above sea level, for a period of three consecutive days or more, as measured by the water level gauge set by the State Department of Natural Resources on Lake Sarah, the city administrator-clerk or designee may, ~~at their discretion~~, upon notifying the Hennepin county sheriff, establish a slow no-wake zone on those portions of the lake within the city. ~~The no-wake restriction shall become effective upon a date specified by the city administrator-clerk and shall remain in effect until the water level for the lake has receded below 981.1 feet above sea level.~~ Both the implementation and removal of these restrictions must be done in coordination with similar actions by the city of Greenfield. The city administrator-clerk or designee shall notify the public of both the implementation and removal of the no-wake restriction by ~~publishing a notice in the official newspaper~~, posting the restriction at all public lake access points prior to and during the time the restriction is in place, and posting the restriction at city hall, and by such other means as the administrator-clerk determines to be reasonable. (Added, Ord. No. 2002-09)

Subd. 3. No-wake regulation. No person shall operate a water craft, including aircraft, in excess of slow no-wake speed 24 hours per day when the high water slow no-wake restrictions in subdivision 2 are in effect. ~~Such restrictions shall become effective upon publication in a local daily newspaper as a news item or on a specified date, whichever is later.~~ (Added, Ord. No. 2002-09)

Subd.4. Effective Date of slow no-wake regulation. A slow no-wake restriction shall become effective upon the date specified by the city administrator-clerk and shall remain in effect until the water level for the lake has receded below 981.1 feet above sea level for at least three consecutive days.

915.07. Notification. The city is responsible for providing adequate notification to the public, ~~which shall include p.~~ Placement of a sign at each public watercraft access outlining essential elements of this section, as well as the placement of necessary buoys and signs shall be the responsibility of the Lake Sarah Improvement Association.

915.09. Exemption. Enforcement, resource management and emergency personnel, while in the performance of their official duties, are exempt from the provisions of subsection 915.05.

915.11. Penalties. Any person violating this section, upon conviction, is guilty of a misdemeanor and subject to a maximum fine or a maximum period of imprisonment, or both, as specified by Minnesota Statutes, section 609.03.

915.13. Enforcement. The Hennepin County sheriff's department and special deputies appointed and sworn by the sheriff have primary responsibility for enforcing the provisions of this section, but that does not preclude enforcement by other licensed peace officers, including aircraft except during landings and take-offs, in excess of slow no-wake speed on the entire lake when the high water slow no-wake restrictions are in effect. Both the implementation and removal of these restrictions must be done in coordination with action by the city of Medina. (Amended, Ord. 2014-02)

915.15. Authority to regulate water surface use. Pursuant to Minnesota Statutes, sections 459.20, 471.59 and 86B.205, Independence has entered into a joint powers agreement with the city of Medina for the purpose of regulating the surface use of the body of water known as Lake

Independence. This section shall be effective after adoption and publication and after adoption of a similar ordinance by Medina. This section shall remain in effect until repealed or until the joint powers agreement is terminated. (Added, Ord. 2006-05)

915.17. Definitions. Subdivision 1. The terms used in this section related to boating, including “slow no-wake,” shall have the meanings given to them in Minnesota Statutes, section 86B.005. (Added, Ord. 2006-05)

Section 2. The City Administrator is hereby directed to amend the City of Independence City Code in accordance with the foregoing amendment.

Section 3. Effective date. This ordinance shall be and is hereby declared to be in full force and effect after its passage and publication according to law.

Adopted this ___ day of July, 2016.

Marvin D. Johnson, Mayor

ATTEST:

Mark Kaltsas, City Administrator

City of Independence

*Request for a Minor Subdivision to Permit a Rural View Lot
on the Property located at 1665 Copeland Road*

To: City Council
From: Mark Kaltsas, City Planner
Meeting Date: July 12, 2016
Applicants: Jeff Arendt
Owners: Jeff Arendt
Location: 1665 Copeland Road

Request:

Jeff Arendt (Applicant/Owner) requests that the City consider the following actions for the property located at 1665 Copeland Road (PID No. 19-118-24-44-0001) in Independence, MN:

1. A rural view lot subdivision to allow the subdivision of property into two lots.

Property/Site Information:

The subject property is bounded on three sides by public roads. It is located at the intersections of Copeland Road and Dean Lane and Nelson Road and Dean Lane. There is an existing home and large detached accessory structure on the property. The property is primarily agriculture with some tree coverage in the southeast corner. The property has the following site characteristics:

Property Information: 1665 Copeland Road

Zoning: Agriculture

Comprehensive Plan: Agriculture

Acreage (Before): 75.85 acres

Acreage (After): Parcel A - 8.12 acres

Parcel B – 67.73 acres

1665 Copeland Road



Discussion:

The applicant is proposing to subdivide the property in order to create a rural view lot. The applicant is proposing to create one (1) rural view lot in accordance with the provisions set forth in the City's Zoning Ordinance. The subject property has a total acreage of 75.85 acres. The provisions in the Agriculture Zoning District allow one (1) rural view lot for every 40 acres of land under the same ownership. Under the current zoning standards, the subject property has the ability to realize one (1) rural view lot for a total of two (2) lots on this property.

Rural view lots must have the following characteristics:

Lot size required - between 2.5 and 10 acres

Lot size proposed – South Parcel – 8.12 acres

Minimum lot frontage required – 300 LF (for property between 5-10 acres)

Minimum lot frontage proposed –Parcel A – 1,246 LF

Ratio of lot frontage to lot depth required - no more than 1:4

Ratio of lot frontage to lot depth proposed – Parcel A - ~1:2 (436.04:809.96)

In addition to the minimum size necessary to subdivide, the ordinance requires a minimum of 2.5 acres of buildable upland, 300 LF of frontage on a right of way and no greater than a 1:4 ratio of lot frontage to lot depth for each rural view lot. Based on the proposed subdivision, the rural view lot would have approximately 8.12 acres of useable upland and over 1,200 LF of frontage on Nelson Road and Dean Lane. The proposed lot depth to lot frontage ratio for the rural view lot would be ~1:2.

The proposed subdivision would produce an approximate 8.12 acre rural view lot. The proposed newly created property would be “in line” with the property to the south and located primarily along Nelson Road. The proposed Parcel A would accommodate a new building pad given its overall size, topography and proposed dimensions. Any development on the property would need to meet all applicable setbacks including those from wetlands. The City received an on-site septic report verifying that the proposed rural view lot can accommodate a primary and secondary on-site septic system. Access to the property can be located off of either Nelson Road or Dean Lane given its frontage on both streets. The applicant has included the requisite drainage and utility easements as required by ordinance (Section 500.15, Subd.’s 1 and 2) for both the existing and proposed parcels.

The remaining 67.73 acres would continue to be a conforming lot of record. The remaining lot would have access on Kuntz Drive. The City’s subdivision ordinance allows lots on a cul-de-sac to have a minimum right of way frontage of 50 LF. The existing home and detached accessory structure meet all applicable setbacks in the after condition.

The newly created Parcel A will be required to pay the City’s requisite Park Dedication fee. For this property the requirement is \$6,500. This fee will need to be paid prior to recording the subdivision.

*Park dedication fee of \$3,500 per lot up to 4.99 acres,
plus \$750 per acre for each acre over 5 acres*

Summary:

The proposed subdivision appears to meet all of the applicable standards of the City’s zoning and subdivision ordinance. The lot being created will fit into the surrounding area and have minimal impacts on the surrounding properties.

Neighbor Comments:

The City received comments from the neighboring property owner who asked questions relating to the type of house being proposed on the subdivided lot. The applicant responded and noted that they were working on the house plans and would be happy to talk further with the neighbor. Planning Commissioners noted that the City does not have architectural standards pertaining to new home construction aside from minimum square footage requirements.

Planning Commission Discussion:

Commissioners discussed the proposed minor subdivision and asked questions of staff and the applicant. Commissioners found the proposed minor subdivision to permit a rural view lot to meet the City's requirements. Planning Commissioners recommended approval of the proposed minor subdivision to the City Council.

Recommendation:

The Planning Commission recommended approval to the City Council of the requested Minor Subdivision with the following findings:

1. The proposed minor subdivision for a rural view lot meets all applicable criteria and conditions stated in Chapter V, Section 500, Planning and Land Use Regulations of the City of Independence Zoning Ordinance.
2. The Applicant shall pay the park dedication fees in the amount of \$6,500, for the newly created Parcel A, prior to the applicant receiving final approval to record the subdivision by the City.
3. The Applicant shall pay for all costs associated with the City's review of the requested subdivision.
4. The Applicant shall record the subdivision and City Council Resolution with the county within six (6) months of approval.
5. The Applicant shall execute and record the requisite drainage and utility easements with the county within six (6) months of approval.
6. The remaining Parcel B will have no remaining rural view lot eligibilities.

Attachments:

1. Property Pictures
2. Proposed Subdivision Survey
3. Proposed Septic Site Location Map

Attachment #1

1665 Copeland Road (looking south)



1665 Copeland Road (looking east)



City of Independence

The Independence City Code was established to protect both current and future residents from the negative impacts of improper development and to ensure a positive future for the city. The land use application review is the mechanism that allows the city to examine proposed uses to ensure compatibility with the surrounding environment, natural or otherwise. It is important to understand that a proposed use may be acceptable in some circumstances, but unacceptable in others—all applications are viewed on a case-by-case basis.

- Appeal
- Comprehensive Plan Amendment
- Concept Plan
- Conditional Use Permit
 - Residential
 - Commercial/Light Industrial
 - Telecommunications
 - Agriculture
 - Home Occupation
 - Non-Conforming Use
 - Guest/Bunk House
 - Institutional
 - CUP Amendment
- Extension Request
- Final Plat
- Interim Use Permit
- Lot Consolidation
- Minor Subdivision (Survey)
 - Lot Subdivision
 - Lot Combination
 - Lot Line Rearrangement
- Moving Buildings
- Preliminary Plat
- Rezoning
- Site Plan Review (Commercial)
- Vacation
- Variance
 - Subdivision Regulations
 - Zoning
 - Road Frontage
- Zoning Text Amendment

*Please check all that apply

Request: _____

Brake off 8.12 Acres
From Existing 72 Acres

APP-750# + 1500 escrow

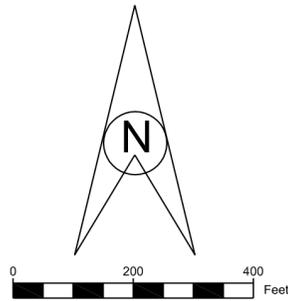
Site Address or Property Identification Number(s):

19-118-24-44-0001

NOTE: Minnesota State Statute 15.99 requires local governments to review an application within 15 days of its submission to determine if an application is complete and/or if additional information is needed to adequately review the subject request. **To ensure an expedited review, applicants shall schedule a pre-application meeting with the City Planner/Administrator at least one week prior to submittal.** Most applications have a review period of 60 days, with the City's ability to extend an additional 60 days if necessary due to insufficient information or schedule.

Office Use Only	
<u>750</u>	<u>5/19/2016</u>
Application Amount	Date
<u>1500</u>	<u>7950</u>
Escrow Paid	Application Check #
_____	<u>7951</u>
Date Accepted by Planner	Escrow Check #
_____	<u>[Signature]</u>
City Planner	Accepted By

Certificate of Survey (Before)



EXISTING PROPERTY DESCRIPTION

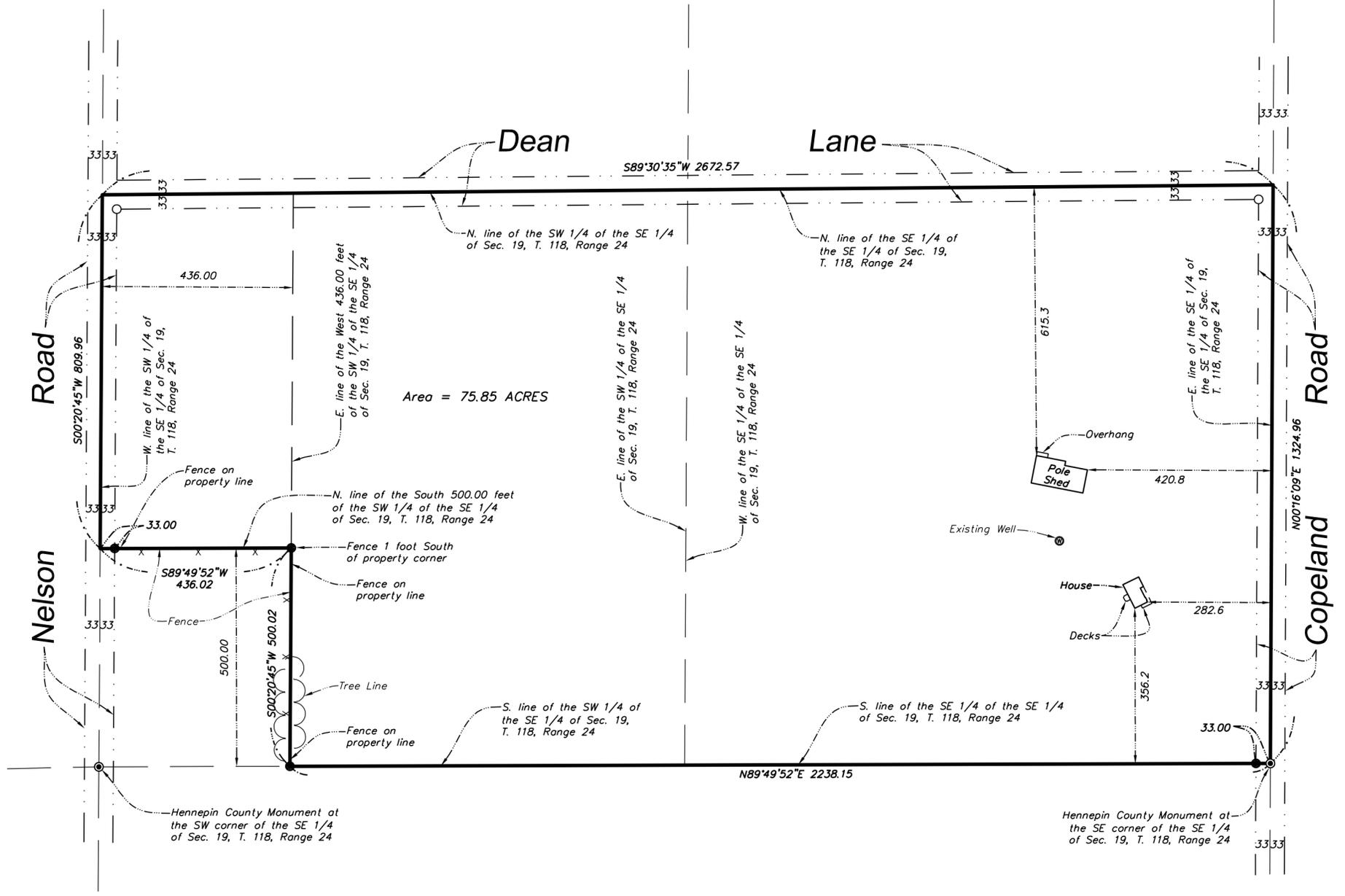
That part of the West 436.00 feet of the Southwest Quarter of the Southeast Quarter of Section 19, Township 118, Range 24, Hennepin County, Minnesota, that lies North of the South 500.00 feet of said Southwest Quarter of the Southeast Quarter.

AND

That part of the Southwest Quarter of the Southeast Quarter of Section 19, Township 118, Range 24, Hennepin County, Minnesota, that lies East of the West 436.00 feet thereof.

AND

The Southeast Quarter of the Southeast Quarter of Section 19, Township 118, Range 24, Hennepin County, Minnesota.



Certificate of Survey on part of the SE 1/4 of Section 19, Township 118, Range 24, Hennepin County, Minnesota.

Revised:

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Paul E. Otto
Paul E. Otto
License #40062 Date: 5-4-16

Requested By:

Jeff Arendt

Date: 4-28-16 Drawn By: T.J.B. Scale: 1"=200' Checked By: P.E.O.

www.ottoassociates.com

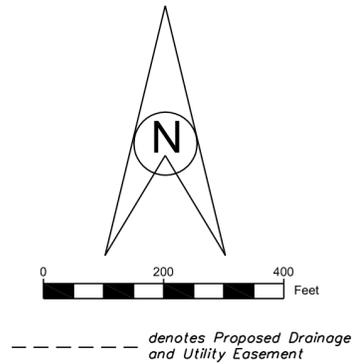
9 West Division Street
Buffalo, MN 55313
(763)682-4727
Fax: (763)682-3522

Engineers & Land Surveyors, Inc.

- denotes iron monument found
- denotes 1/2 inch by 14 inch iron pipe set and marked by License #40062

Project No. 16-0232

Certificate of Survey (After)



PROPOSED PROPERTY DESCRIPTIONS

PARCEL A:

That part of the West 436.00 feet of the Southwest Quarter of the Southeast Quarter of Section 19, Township 118, Range 24, Hennepin County, Minnesota, that lies North of the South 500.00 feet of said Southwest Quarter of the Southeast Quarter.

PARCEL B:

That part of the Southwest Quarter of the Southeast Quarter of Section 19, Township 118, Range 24, Hennepin County, Minnesota, that lies East of the West 436.00 feet thereof.

AND

The Southeast Quarter of the Southeast Quarter of Section 19, Township 118, Range 24, Hennepin County, Minnesota.

PROPOSED DRAINAGE EASEMENTS

PARCEL A:

The South 10.00 feet of the North 43.00 feet and the East 10.00 feet of the West 43.00 feet and the East 5.00 feet and the South 5.00 feet of the following described property:

That part of the West 436.00 feet of the Southwest Quarter of the Southeast Quarter of Section 19, Township 118, Range 24, Hennepin County, Minnesota, that lies North of the South 500.00 feet of said Southwest Quarter of the Southeast Quarter.

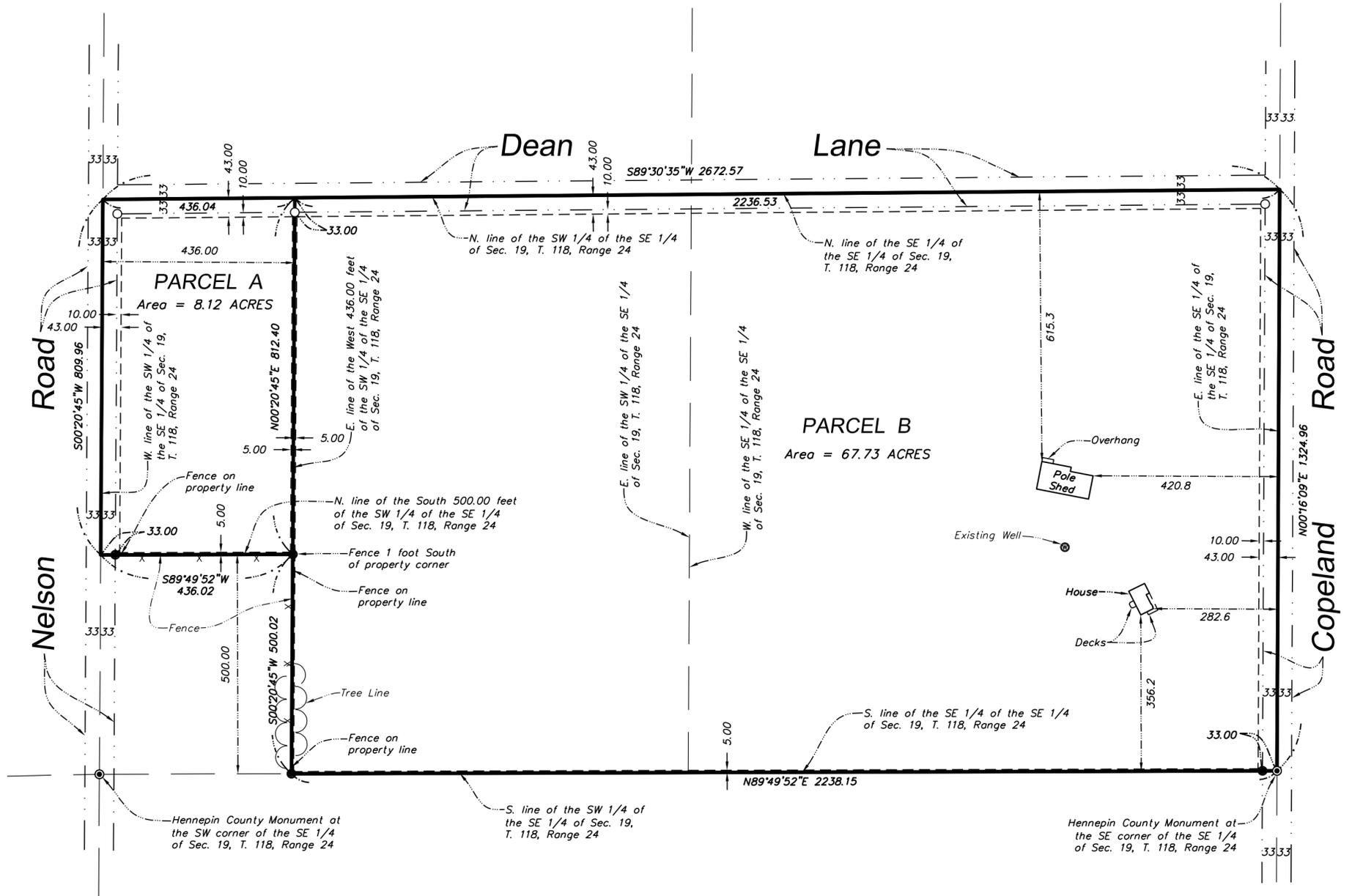
PARCEL B:

The South 10.00 feet of the North 43.00 feet and the South 5.00 feet and the West 5.00 feet of the following described property:

That part of the Southwest Quarter of the Southeast Quarter of Section 19, Township 118, Range 24, Hennepin County, Minnesota, that lies East of the West 436.00 feet thereof.

AND

The South 10.00 feet of the North 43.00 feet and the West 10.00 feet of the East 43.00 feet and the South 5.00 feet of the Southeast Quarter of the Southeast Quarter of Section 19, Township 118, Range 24, Hennepin County, Minnesota.



Certificate of Survey on part of the SE 1/4 of Section 19, Township 118, Range 24, Hennepin County, Minnesota.	I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota. <i>Paul E. Otto</i> Paul E. Otto License #40062 Date: 5-4-16	Requested By: <h2 style="text-align: center;">Jeff Arendt</h2>	www.ottoassociates.com 9 West Division Street Buffalo, MN 55313 (763)682-4727 Fax: (763)682-3522	● denotes iron monument found ○ denotes 1/2 inch by 14 inch iron pipe set and marked by License #40062
Revised:	Date: 4-28-16	Drawn By: T.J.B.	Scale: 1"=200'	Checked By: P.E.O.
Engineers & Land Surveyors, Inc.			Project No. 16-0232	



RESOLUTION NO. 16-0712-01

**A RESOLUTION APPROVING A MINOR SUBDIVISION TO ALLOW A RURAL VIEW LOT
SUBDIVISION AS REQUESTED BY JEFF ARENDT FOR THE
PROPERTY LOCATED AT 1665 COPELAND ROAD**

WHEREAS, the City of Independence (the “City”) is a municipal corporation under the laws of Minnesota; and

WHEREAS, the City adopted a Comprehensive Plan in 2010 to guide the development of the community; and

WHEREAS, the City has adopted a Zoning Ordinance and other official controls to assist in implementing the Comprehensive Plan; and

1. WHEREAS, Jeff Arendt (the “Applicant”) has submitted a request for a minor subdivision to allow a rural view lot subdivision for the property located at 1665 Copeland Road (PID No. 19-118-24-44-0001); and

WHEREAS, the Property is zoned Agriculture; and

WHEREAS the requested minor subdivision meets all requirements, standards and specifications of the City of Independence subdivision and zoning ordinance for Agriculture property; and

WHEREAS the Planning Commission held a public hearing on June 21, 2016 to review the application for a minor subdivision, following mailed and published noticed as required by law; and

WHEREAS, the City Council has reviewed all materials submitted by the Applicant; considered the oral and written testimony offered by the applicant and all interested parties; and has now concluded that the application is in compliance with all applicable standards and can be considered for approval.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, MINNESOTA, that it should and hereby does approve the application by Jeff

Arendt for a minor subdivision to allow a rural view lot subdivision per the City's subdivision and zoning regulations with the following conditions:

1. The proposed minor subdivision for a rural view lot subdivision meets all applicable criteria and conditions stated in Chapter V, Section 500, Planning and Land Use Regulations of the City of Independence Zoning Ordinance.
2. Subject to the City Council's final approval of the minor subdivision, the applicant shall complete the following items:
 - A. The Applicant shall provide a revised survey indicating all easements for drainage and utilities as required by and in accordance with the City's subdivision ordinance for both the existing and newly created parcels (Section 500.15, Subd.'s 1 and 2).
 - B. The Applicant shall pay the park dedication fees in the amount of \$6,500, for the newly created Parcel A.
3. The remaining Parcel B will have no remaining rural view lot eligibilities.
4. The Applicant shall pay for all costs associated with the City's review of the requested minor subdivision.
5. The Applicant shall execute and record the requisite drainage and utility easements with the county within six (6) months of approval.
6. The Applicant shall record the subdivision and City Council Resolution with the county within six (6) months of approval.

This resolution was adopted by the City Council of the City of Independence on this 12th day of July, 2016, by a vote of ____ ayes and ____ nays.

Marvin Johnson, Mayor

ATTEST:

Mark Kaltsas, City Administrator

(SEAL)